



Kanyini & Whanaungatanga Fund Bursary Guidelines

Purpose

The CICM is committed to supporting Aboriginal, Torres Strait Islander, Māori, and Pasifika Intensive Care Medicine Trainees on their journey through the CICM training program.

The CICM Kanyini & Whanaungatanga Bursary ('the Fund') aims to support Aboriginal, Torres Strait Islander, Māori, and Pasifika Intensive Care Medicine Trainees achieve Fellowship CICM (FCICM). The Fund provides bursaries for Aboriginal, Torres Strait Islander, Māori, and Pasifika Intensive Care Medicine Trainees. Bursaries will be provided to assist with the costs of specialist training, attendance at the CICM Annual Scientific Meeting, and other activities deemed necessary to achieve Fellowship.

1. Eligibility

- 1.1. Financial support is available to doctors who have been accepted into the CICM training program and who identify as Aboriginal and/or Torres Strait Islander and/or Māori and/or Pasifika.

2. Support Details

- 2.1. Financial support provided will reflect the costs of approved activities.
- 2.2. Applications for financial support must be submitted prior to 31 December each calendar year.
- 2.3. Funding is allocated on a calendar year basis (1 January - 31 December), with a maximum of \$4,500 available per applicant per calendar year.
- 2.4. A maximum amount of \$4,500.00 AUD (GST inclusive) will be available to each applicant in any one calendar year. Additional funds may be offered depending on the available reserves in the Kanyini & Whanaungatanga Bursary Fund.
- 2.5. Funding may be partially allocated depending on the number of applications received and the total funds available within the Kanyini & Whanaungatanga Bursary Fund.
- 2.6. CICM reserves the right to apply a pro-rata amount, for those training < 1.0 FTE.

3. Criteria

- 3.1. Only registered CICM Trainees, verified by the CICM Training Department, may apply for financial support.
- 3.2. Financial support may be provided retrospectively on a case-by-case basis. All applications must include details of any planned travel costs (where relevant).

3.3. Trainees can apply for financial support to be used for, but not limited to, the following purposes:

- 3.3.1. Attending the CICM Annual Scientific Meeting and other CICM events
- 3.3.2. CICM training fees (including those incurred during dual training)
- 3.3.3. CICM examination/assessment fees
- 3.3.4. Other CICM training requirements e.g., mandatory courses
- 3.3.5. Attendance at AIDA and Te ORA annual conferences
- 3.3.6. Exam preparation e.g., exam courses, exam coaching (including psychology and individual coaching expenses)
- 3.3.7. Childcare to facilitate shift work or exam preparation.
- 3.3.8. Proposals to utilise funds in other ways will be considered on a case-by-case basis.
- 3.3.9. Travel costs (flights and accommodation only) associated with attendance at any of the above activities.

4. Approval Process

- 4.1. Applications for CICM financial support must be submitted via the official CICM Bursary Application Form (Microsoft Forms). Supporting documentation must be submitted separately via email, as instructed in the application form, using the address provided.
- 4.2. Applicants are required to provide supporting documentation to substantiate their application. This may include quotes, invoices, course fees, registration confirmations, or travel and accommodation estimates, where applicable.
- 4.3. Provision of financial support is subject to the applicant meeting the above criteria and is confirmed by the Policy Team, who will seek advice from the CICM Indigenous Health Committee as needed.
- 4.4. Applicants should allow at least 4 weeks from application to receive notification of an outcome.
- 4.5. Applicants must confirm, via the application form, that they have read and accept the terms and conditions of the bursary. Applications will not be considered without this confirmation.

5. Eligible and Ineligible Expenses

- 5.1. The bursary is intended to support activities directly related to training, education and professional development in intensive care.
- 5.2. The following expenses are not funded:
 - general living expenses (e.g. rent, utilities, groceries);
 - personal items not directly related to the approved activity;
 - costs incurred outside the approved funding period;
 - expenses not supported by appropriate documentation.

6. Requests to Amend details of Supported Activity.

- 6.1. The provision of financial support is based on information supplied at the point of application. Any variations will require CICM approval.
- 6.2. If for any reason, a recipient's plans change or they are unable to attend an approved activity, they must contact CICM immediately.

7. Additional Scholarships and/or Awards

- 7.1. A recipient may hold other CICM awards simultaneously with the Aboriginal, Torres Strait Islander, Māori, and Pasifika Bursary.
- 7.2. If a participant is undertaking dual training, obtaining scholarships or bursaries from other specialist medical colleges will not impact eligibility for CICM scholarships.

8. Reporting

- 8.1. Provision of financial support is conditional upon the recipient responding to the annual survey at the end of each year (arranged by the College).
- 8.2. If the report is not received, the recipient may be deemed ineligible for any further financial support from the College.

9. Reapplying for Financial Assistance

- 9.1. Recipients are eligible to re-apply for financial support in subsequent years according to the terms of the program.

10. Communication

- 10.1. Recipients will be notified by email of any changes to policy that impact upon them.
- 10.2. Other stakeholders are encouraged to check the CICM website on a regular basis to keep up to date with policy changes.

11. Repayments

- 11.1. If recipients choose to repay the amount or part thereof, they are encouraged to consider a voluntary donation to the CICM Kanyini & Whanaungatanga Bursary Fund to support future Aboriginal, Torres Strait Islander, Māori, and Pasifika Trainee initiatives.

12. Termination of Financial Assistance

- 12.1. CICM reserves the right to suspend financial support where recipients have not met expected standards of conduct, for such a time as deemed appropriate and/or cease financial support in consultation with the recipient.

13. Privacy

13.1. CICM takes steps to protect the information it holds from misuse or loss and from unauthorised access, modification, or disclosure. The recipient has the right to access their personal information and to have it corrected if inaccurate, incomplete, or out of date.

13.2. CICM will publicise the recipients of scholarship funds only with the written consent of the trainee.

14. Enquiries

Any enquiries on applications and/or on any aspect of the financial support program should be directed to the email address provided on the application form or to policy@cicm.org.au

Document details

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